



Association historique de Westmount
Westmount Historical Association

Minutes for the meeting of the Board of Directors
Tuesday, February 1st 2022 5:00 pm
via Zoom Link

Board members present: Anne Barkman (AB), Caroline Breslaw (CB), Louise Carpentier (LC), Jan Fergus (JF), Claudette Stecher Lopez (CSL),
Absent: Jane Martin (JM) and Mavis Young (MY)

- I. Call to order** Meeting called to order 5:01pm by AB.
- II. Approval of the February 2022 Agenda** LC made motion to approve agenda as amended, CB seconded.
- III. Approval of January 2022 Minutes** LC made motion to approve minutes as amended, JF seconded.
- IV. New business**
 - A. Restricted website pages** AB has worked with instructor to implement restricted pages for board documents. The board all agreed to content, except for the omission of minutes and agendas. AB will add most recent going back to 2020 (as time allows as it's a laborious process). There was a question if membership info should be included, but since the page is not password protected, only restricted, the board did not think it prudent. AB reminded board members to update their board positions. CB will do so for newsletter editor, and LC will contact JM about archives. LC brought up board confidentiality and would like to see examples. CSL suggested adding this to strategic plan and agenda next month, as she was not able to get samples together this month.
 - B. Study on the cultural vitality of Westmount** LC has contacted interviewer but has not heard back. She will follow up and report next month.
 - C. Ancestry database** JF has been able to access notarial files and marriage contracts. She would like to wait until she has better handle on research needs before pursuing Ancestry purchase.
 - D. Oral History Issues** CB asked if Oral History Project could be renamed Westmount Memories Project, as it does not just entail oral histories, to which Board agreed. JF will devise a new consent form which addresses written documents. JF has options for the fall newsletter's Westmount Memories section, and LC may interview Elaine Bruce for the February 2023 newsletter.
- V. Monthly Reports**
 - A. Financial Report** No questions on AB report for MY
 - B. Membership** LC had brief update to report that another member joined as patron, bringing the total to 3, and she is expecting 4 more members to join/renew.


- C. Website. No questions on AB report
- D. Archives No questions on JM report
- E. Westmount Heritage Council No questions on CB report
- F. Newsletter No questions on CB report
- G. Oral History No questions on JF report

VI. Adjournment Meeting was adjourned at 5:45pm by AB.

Next Board Meeting to be held Tuesday, March 1st at 5:00pm

Minutes Respectfully Submitted by
Claudette Stecher Lopez
Secretary WHA 2021/22

Treasurer's Report



Current Balance: [?](#)
\$34,607.34

Available Balance: [?](#)
\$34,607.34

Authorized Overdraft: [?](#)
\$0.00

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Transactions As of Jan 28, 2022

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Date ↑	Description	Withdrawals	Deposits	Balance
Jan 19, 2022	BR TO BR - 9231		\$24.22	\$34,564.98
Jan 19, 2022	ATM deposit - MA582606		\$315.00	
Jan 25, 2022	Cheque - 53	-\$15.00		\$34,549.98
Jan 26, 2022	Misc Payment PAYPAL		\$57.36	\$34,607.34

Jan 19 – USD single membership (cheque received 2021)

Jan 19 – CND memberships “ “ “

Jan 25 – membership Soc. Hist. St-Henri

Jan 26 – Memberships + Donations – PayPal fees

Membership 2022 Report - L. Carpentier

The re-instated **membership fees** for 2022 are as follows: Single, \$20., Couple \$30., and Patron \$100. The WHA membership figures below are for the membership 2022 calendar year and include memberships received online via PayPal (up to January 29, 2022) and by Canada Post mail (up to January 20 or so , 2022).

The membership 2022 figures are (as of January 29, 2022):

Board: 6 / 7

Honorary: 4

Complimentary: 1

Patron new: 3 Including 1 Board & 1 former Board & 1 member

Renew: 19 including all of the categories above.

& New: 3 + 1 = 4

Total 2022 memberships to date: **67 single & couple**

Some details:

Membership 2022 **Renewals** received after the letter of January 27, 2022 to members: Ten (10) renewals including 1 Patron, others all the single fee.

Memberships 2022 received between January 4 and January 25, 2022 or so: Nine (9) renewals with two (2) donations & one (1) **new member** from Westmount.

Website

Restricted pages have been added to the website, but cannot be password-protected. However, since these pages are unknown except to Board of Directors members, they should remain restricted. Changes to the current content will be made during February, and as needed, and the URL of the page may be changed to something less obvious for security reasons. A recent update to WordPress by the hosting company does not seem to have any adverse effects on the website's functioning.

ARCHIVES REPORT – Jane Martin

I received word only today that Victoria Hall is opening this Wednesday for a few children's classes only (mostly after-school program). We will be permitted access to our office, starting Wednesday, from Monday to Friday, 9 am to 4:30 pm. However, the doors will be locked unless one notifies the office in advance. Please contact Carolyn Singman if you wish to go in and need further explanation. (csingman99@yahoo.com or 514 484 6192) She said she would be happy to join you if convenient, as she has a few tasks to pursue on her own.

Plans to obtain a second, matching steel library bookcase directly from Montel, the manufacturer, do not look promising. Patrick has been in contact with them, but for unfathomable reasons the price they quoted was beyond sky high. We will look at other alternatives, and in the meantime Patrick hopes to assemble the case that was delivered right before the Christmas closure.

Newsletter – Caroline Breslaw

The newsletter's layout is now almost finished. The articles have been edited and proofed. The 'scrapbook' article of past material was a challenge to assemble. My daughter Fern created a collage of images from past issues for the cover with a 'key' to the images. I hope that the material for the 1st proof can go to Ted Sancton this week.

WHC – Caroline Breslaw

The Zoom WHC meeting was held on Jan.11th to study the plans submitted by the Sibthorpes and their architects for the Goode House. Proposed changes to the house's exterior, interior features and landscaping were discussed. Feedback from this long meeting is now in the hands of the architects & owners. When new plans are submitted, there should be another WHC meeting.