



Association historique de Westmount
Westmount Historical Association

Minutes for the meeting of the Board of Directors
Tuesday, October 5th 2021 3:00 pm
via Zoom Link

Board members present: Anne Barkman (AB), Caroline Breslaw (CB), Louise Carpentier (LC), Jan Fergus (JF), Claudette Stecher Lopez (CSL), Jane Martin (JM)

Absent: Ruth Allan Rigby (RAR) and Mavis Young (MY)

I. Call to order Meeting called to order by AB at 3:04pm

II. Approval of the October 2021 Agenda JF approved agenda as amended, CB seconded

III. Approval of September 2021 Minutes JF approved minutes as amended, CB seconded.

IV. Monthly Reports

- A. Financial Report MY was absent, but no questions regarding monthly report.
- B. Membership No questions regarding LC's monthly report.
- C. Website CB requested AB add announcement to the website about the new archives space, including hours by appointment. JM to write up brief and provide photos.
- D. Archives JM purchased archival boxes for \$788.85 from Carr McLean and will submit invoice to MY. CSL offered to purchase archival items from US if less expensive.
- E. Westmount Heritage Council CB stated that council is amending bylaw of Goode House. There have been some changes to the council, and CB will report news, if any at next board meeting. To date, there are no WHC meeting on the city schedule.
- F. Newsletter No questions regarding CB's monthly report. CB to bring extra printed newsletters to archives. There was a price increase for past newsletter as it was 24 pages, not 16. Ted Sancton will be given a tax receipt for the increase in pages for layout.
- G. Oral History LC confirmed that she will interview Elaine Bruce and also has another potential interviewee. No questions regarding JF monthly report.

V. New business

- A. Approval of Archives Invoice JF moved to approve the invoice, LC seconded.
- B. Membership renewal AB asked board when to send renewals and it was agreed to proceed with membership renewals for 2022 at pre-covid rate. CSL will write renewal letter and AB to circulate for approval.
- C. Printed copies WHA Newsletter - The board agreed to go "digital" for the newsletter, with some printed copies available for members that request print version, as well as

copies for archives and sale. It was requested that at the start of each year, membership be asked if they prefer digital or print versions.

VI. Adjournment Meeting adjourned by AB by 4:16pm.

Next board meeting to be held Tuesday, November 2nd at 3pm via zoom link.

Minutes respectfully submitted by

Claudette Stecher Lopez
WHA Secretary 2020/21



Association historique de Westmount
Westmount Historical Association

October 2021 Board Member Monthly Reports

I. Financial Report - Mavis Young

RBC Account Oct 01, 21

Current Account

Current Balance:

\$34,192.16

Available Balance:

\$34,192.16

Authorized Overdraft:

\$0.00

[View Statements](#)[Set Up Alerts](#)

[Pay Bills](#)[Transfer Funds](#)[Interac e-Transfer](#)

Transactions

Transactions details

As of Oct 2, 2021

Download transactions

Search

[Filter](#)

We didn't find any results. Try adjusting your search or filters.

Display: 14 days 30 days

Date	Description	Withdrawals	Deposits	Balance
------	-------------	-------------	----------	---------

There are currently no transactions to display.

II. Website Report Anne Barkman

No changes yet, but the latest newsletter will be added in a few days.

So far no luck in finding someone who could be on call to make small structural changes that I don't know how to do. However, two people I know said they might know someone who could/would do this, so I'm waiting to hear back about it.

I'm also hoping to get advice from this still-unknown person on how to add the pages to be restricted to our board members to our website or to some other secure place. I have assembled the documents and finished programming a menu to access them but don't know how to add all this to a site where the program will execute and board members with a password can access it securely.

III. Membership Report - Louise Carpentier

The WHA membership figures below are a little higher than those submitted in the September 2021 membership report. One new membership (person was a member a few years back) was received online via PayPal (up to the end of September 2021). One membership renewal for 2020/21 (no WHA form) was received in the WHA PO Box in September 2021. One significant donation was received from a member via PayPal to be added to the member's other donations for this calendar year. The figures are as follows:

Board: 8/8 all members should be in good standing

Honorary: 4

Complimentary: 2 (inc. new owners of Goode House)

Total new memberships for 2021: **22 + 8 = 30**

Total renewals for 2021 including the 8 Board members: $52 + 8 = 60$

Total all memberships: 88. This figure now includes **3** Patron memberships and 17 couples. "Unheard from" to May 2, 2021 inclusive would remain at or near 58.

There has been an improvement in the use of the WHA membership mailbox hosted by GoDaddy. The WHA membership and donation forms from PayPal are now forwarded directly to my email inbox. The said forms are then forwarded to Anne's email for her records. Thank you to Anne for discovering and arranging for that procedure.

IV. Archives Report - Jane Martin

- It has been business as usual during the past few weeks, with no major new developments to report.
- Jane and Carolyn have been coming in regularly, whether together or alone, to work on various tasks. Anne and Caroline have also paid working visits on several occasions.
- Keys to our office are currently held by Carolyn S., Jane, Anne, and Caroline B. Please contact either Jane or Carolyn S. if you wish to come by to visit or do research. **All visitors to Victoria Hall must show their ID and vaccine passport information at the front desk in Victoria Hall, and masks are required in the public areas.** Also, if you come in for WHA-related work, please add your total time spent (rounded to the half hour) to the appropriate place in the Time Sheet Folder, located in the metal rack on top of the filing cabinet nearest the desk. Not only does it record who has been in the office and when, but it provides valuable statistics that can be used

in our annual reports, grant requests, etc. Work done outside the office, at home, etc., is not being tracked.

- I have ordered and received a delivery of needed archival materials from Carr McLean: 30 large acid-free white “banker’s” boxes (now assembled) and a pack of 100 small acrylic sleeves. Costs for paper have soared since a year ago, and the total cost of the order came to \$700+.
- We are still awaiting the delivery of the double metal bookcase unit ordered from Brodart in the U.S. As reported last month, the full cost, including all taxes and shipping, will be approximately \$1,000 (Canadian).
- Regarding our meeting agenda, I will be asking the Board to approve payment of the recent Carr McLean order.

V. Newsletter, Lectures, Goode Collection, Updates - Caroline Breslaw

Newsletter – Caroline Breslaw

- We are very pleased with both the colour and b&w newsletters.
- There is only 1 hiccup – a misidentified photo which was not Diana Wilson’s family home. A correction will be made in the next issue.
- Anne has sent out the coloured digital version.
- There has been very positive feedback from the contributors & others.
- Ted Sancton prepared 6 proofs of the newsletter – a record. It was 24 pages instead of the usual 16 (as was the previous issue). In view of the increased work, he has asked for a larger tax receipt. Jane & I recommend that for this year a receipt for \$3000, instead of \$2000, be issued to him. He did this complicated work quickly, in spite of many layout changes, and we couldn’t manage without him.
- Copie réseau printed 100 copies of the b&w newsletter & Anne picked them up for mailing.
- The printing cost is \$282 + tax = \$324.23.
- Mailing costs:

Postage	80.39
Envelopes	10.10
Total cost	\$414.72
- About 75 printed copies will be distributed. There are extra copies in the archives.
- This edition will have a much wider circulation than normal. It is hoped that it will result in more members.

WHA/WPL Lecture – Caroline Breslaw

- Victoria Leblanc is speaking on her book *Clay Roots* on Oct.16 at 7 pm in Victoria Hall.
- I am introducing her on behalf of the WHA.
- This is still scheduled to be an in-person only event. Both I & others have requested a virtual or hybrid talk, but up-to-now, this isn't happening.
- After the talk, the attendees will be emailed the digital version of the newsletter, which features her article about the book.

Goode Fonds – Caroline Breslaw

- Last week I took many Goode Fonds boxes from my home to the Archives, where there is now a dedicated space to house them.
- Jan & I still have boxes at home for our ongoing research into the Goode family.
- I have identified many photos & documents, but the collection now needs to be put in order by an archivist. Is Claudette still interested in taking on this task?

Update on Doreen & Gabor – Caroline Breslaw

- After weeks in rehab, Gabor is back home & doing well. He & Doreen are now living on the main floor of their home.
- Doreen gave us her photo montages of Sherbrooke St. & 2 large binders on businesses on Sherbrooke. They are all now in the Archives.
- We hope that more material will come from her upstairs office, as she is no longer able to work there.
- They and their daughter Andrea are all very pleased with this latest newsletter.

VII. Oral History - Jan Fergus

Oral history: Wendy Scott, Anne Barkman's friend, is going over something she wrote about her childhood in Westmount that she may allow to be included in our archives. Anne is thinking of also interviewing Wendy in person, taking notes instead of recording, since Anne would be more

comfortable doing that--something that in the past Doreen Lindsay has done. Anne will write an article based on Wendy Scott's memories when the interviews are completed.

I have emailed Helen Meredith again asking about an article on Pam Price, but have received no reply. I will keep trying off and on but I don't expect much. Other possible interviews were mentioned at our last in-person meeting in early 2020. I will list what I took down then. Some of you have I believe corrected this list since then but I'm sorry to say I see only one correction on the list, so please let me know if you see errors. And of course the health situations of many possible interviewees (and interviewers) could have changed in the past 18 months:

Nancy Walkling at the Kensington: no interviewer listed

Elaine Bruce--to be interviewed by Louise?

Joan Lamontaine--to be interviewed by Ruth?

Maureen Kiely--ask Doreen to interview her?

Erin Hogg--Jan

A friend has told me of a possible male interviewee, but though she has spoken with him often, and he's long been associated with Westmount, she can't recall his name. I'll hope to get some details before the meeting and perhaps some of you will be able to identify him.

If none of these possibilities come to fruition, our archives fortunately contain many pages of still-unpublished memories written and often illustrated by Diana Martin and in a pinch they can be made into another article for the newsletter.